

CLASSROOM ENERGY NAVIGATOR WORKSHEET



| Classrooms | We're doing it! | We will do it! | Notes & Comments |
|--|-----------------|----------------|------------------|
| Are the lights off when not in use? | | | |
| Are unnecessary lights turned off? | | | |
| Are the curtains open to provide natural light? | | | |
| Are the computers off when not in use? | | | |
| Are the computer speakers off when not in use? | | | |
| Is the computer plugged into a power bar with a timer? Are computers unplugged at night? | | | |
| Are tablets and electronics off when not in use? | | | |
| Is the Smartboard off when not in use? | | | |
| Are other appliances, such as a fan, turned off when not in use? | | | |
| Are windows closed when the heat is on? | | | |

| Waste Discovery | Suggested Action |
|----------------------------|--|
| LIGHTS | Place a cling or a sign on the light switch as a visual reminder to turn off the lights and only use lights that are needed. |
| CURTAINS OR BLINDS | Talk about importance of using natural light during day and keeping heat in/out on weekends. Is there a routine that can be changed that would help save energy by using curtains or blinds? |
| TAPS & TOILETS | Talk to the person responsible that there is a leaky tap or running toilet. They can help fix the problem and waste less. |
| ELECTRONICS LEFT ON | Talk to the person responsible about the importance of conserving electricity & phantom power. Is there a routine that can be changed that would help save energy? |
| WINDOWS OPEN WHILE HEAT ON | Talk to the building maintenance staff and let them know the heat may not be working properly. Keeping temperatures moderate and comfortable saves energy. |